Student Accounts portal How To’s

Listed below are some links for step-by-step instructions for various parts of your Student Account portal. Click on the title to take you to the article.

Overview of Student Accounts

As a student, you will use the Student Accounts website to make payments towards your tuition and other fees. You can also specify a bank account for refunds.

How to sign up for electronic refunds in Student Accounts

As a student, you can sign up to receive electronic refunds in the Student Accounts website. You can use either an existing account (which you might have set up for automatic payments), or you can specify a new one. When the University refunds you money, it will automatically be deposited into account you specify. You can change or remove the account used for refunds at any time.

How to make a payment in Student Accounts

As a student, you can pay your University charges through the Student Accounts website.

How to set up a payment plan in Student Accounts

As a student at Illinois State University, you can either pay your tuition all at once, or you can set up a payment plan through the Student Accounts website and pay your tuition in installments over time.

How to set up authorized users in Student Accounts

You may use the Student Accounts website to designate one or more individuals as authorized users, which will give them the ability to access selected account information.

How to add/remove a payment method in Student Accounts

As a student, you can add and remove payment methods within the Student Accounts website. A payment method is associated with a bank account and can be used to make payments to Illinois State University and also to receive refunds from the University.